

Individual Audit Plan for 2022 - 2023	
Audits for 2022 - 2023 and Other Chargeable Work	611

Audits Carried Forward from 2021 - 2022 Plan	Audit Days
Discretionary Housing Payments	10
Building Control processes & income generation	10
Penalty Charge Notices	10
Refunds across CDC	10
Car Park Income Collection & Reconciliation	10
Selection of contractors - management checks	10
Grants & concessions	10
	70

New Audits for 2022 - 2023	Audit Days
Cyber Security	10
Facilities H&S processes	10
Residential Parking Permits	10
CCS H&S processes	10
Private Hire & Hackney Carriages	10
Licensing Electronic Data Retention	10
Habitat Regulations process	10
	70

Key Financial Systems Audits for 2022 - 2023	Audit Days
Asset Management	10
Cash and Bank	10
Council Tax (to include debt recovery and write offs)	20
Creditors	16

Debtors	7
Housing Benefits to include CTR, o/p recovery and PMQA	20
NDR (to include debt recovery and write offs)	20
Payroll (inc travel & subsistence)	20
Treasury Management	10
	133

Annual Activity	
Planning and Control (For future year's plan)	5
Universe	10
Meetings/discussions with EY	1
Committee reports and representation	10
Corporate Advice	15
NFI	0
AGS and Evidence	20
Contingency	40
Public Sector Internal Audit Standard (PSIAS)	5
Follow Ups:	
Corporate Debt Recovery	5
Rent in Advance	5
Usage of Bed & Breakfast	3
Any other follow ups	5
Days for 21/22 audits not completed by 31/3/22	19
	143
Chargeable Work Total	416
Non Chargeable Work	

Management (inc Fraud, training new staff & reviewing work)	24
Administration	12
Investigations shadowing	5
Elections	0
Performance and Appraisals	3
Training	34
General Meetings	12
Annual Leave & Bank holidays	102
Sickness	3
Non Chargeable Work Total	195
Total	611
Unallocated	0